## 1-Assignments related to public activities of the safety unit in order to achieve its objectives:

- The evaluation of work environments to determine the influencing factors in order to control them.
- Preparation of technical personnel specialized in the areas of occupational safety and health to fill vacancies in the institutions of public and private sectors
- Carrying out field studies in various economic activities to identify occupational safety and health problems and develop appropriate solutions.
- Making scientific researches in all fields of occupational health and safety, publishing and documenting them and collaboration with the competent bodies within and outside the university.
- Participation in the preparation of standard specifications required in the field of occupational safety.
- Studying and analyzing incidents of work-related injuries to know why they occur and to develop appropriate solutions to reduce them.
- Spreading health awareness among employees and students through seminars, courses, and providing the necessary technical advice.

## 2- Tasks related to prior safety matters to the university:

- A Supervision of The Safety Unit with the competent authorities in the development of designs and building plans.
- B Making sure that the machines and equipment are functioning properly before use.
- C- Talking appropriate measures to protect machinery, and other means of education methods
- 3 Tasks related to periodic tests of the machines and devices in order to work well.
- 4 Tasks related to personal protective equipment in terms of access and ways of dealing with it.

## 5 - Educating the students in terms of safety matters:

- A Develop a program to educate students, to familiarize them with the conditions of dangers and risks and methods of prevention of injury.
- B Working to increase awareness and interest in matters of student's safety and occupational health and using it to meet this purpose.

C - Constant monitoring and guidance for students to follow the safety rules in everything they do.

## 6 – Assignments for the first aid and prevention of the impact and results of accidents and sudden emergency:

- A to work on the supplying of equipment and machinery that are necessary and essential to first aid.
- B Work on an emergency team made of students to cope with sudden incidents that require speed and accuracy in work.
- 7 Assignments related to fire prevention and protection in general of all hazardous materials that threaten public safety:
- -The supplying of equipment and fire extinguishers and putting them in specified locations and places is necessary and so for the coordination with civil defense.
- 8 Tasks related to records and statistics.
- 9- Functions for the analysis of accidents and work injuries.
- 10 Tasks related to developing and raising the level of safety at the university by educating the staff and students about the importance of occupational health and safety.
- 11 Perhaps the most important function of the unity of safety in the Palestine Polytechnic University is to provide services and assistance to residents in Hebron and the south.